

DOST-Science and Technology Information Institute 2nd Update of the Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
TRAVELING EXPENSES													
	Local	CRPD/IRAD/F AD/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	To be availed/procured as the need arises				GoP	3,989,000.00	3,989,000.00		
	Foreign	CRPD/IRAD/F AD/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	To be availed/procured as the need arises				GoP	100,000.00	100,000.00		
TRAININGS AND SEMINARS EXPENSES													
	ICT Training Expenses	CRPD/IRAD/F AD	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	325,000.00	325,000.00		
	Other Training Expenses	CRPD/IRAD/F AD	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	800,000.00	800,000.00		
	Enhancing the Capability of Science Communicators for Digital Media & Communications	CRPD	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	200,000.00	200,000.00		
SUPPLIES AND MATERIALS EXPENSES													
	Common Office Supplies Expenses	CRPD/IRAD/F AD/DOSTv	NO	NP-53.5 Agency-to-Agency	To be availed/procured as the need arises				GoP	1,920,000.00	1,920,000.00		
	ICT Supplies Expenses	CRPD/IRAD/F AD/DOSTv	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	1,908,000.00	1,908,000.00		
	Accountable Forms Expenses	FAD	NO	Direct Contracting	To be availed/procured as the need arises				GoP	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses	CRPD/IRAD/F AD/DOSTv	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	To be availed/procured as the need arises				GoP	320,000.00	320,000.00		
	Textbooks and Instructional Materials Expenses	IRAD	NO	Competitive Bidding	February	February	February	March	GoP	1,000,000.00	1,000,000.00		E-Books, Printed library Materials
	Semi-Expendable Machinery and Equipment									0.00			
	Semi-Expendable ICT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	March	April	April	May	GoP	243,000.00	243,000.00		Printer, UPS, Scanner, Laptop
	Semi-Expendable Printing Equipment									0.00			
	Other Supplies and Materials Expenses	STII	NO	Competitive Bidding	To be availed/procured as the need arises				GoP	2,290,000.00	2,290,000.00		Customized Promotional Materials
UTILITY EXPENSES													
	Water Expenses	STII	NO	Direct Contracting	N/A	N/A	January	January	GoP	90,000.00	90,000.00		Paid Monthly
	Electricity Expenses	STII	NO	Direct Contracting	N/A	N/A	January	January	GoP	2,100,000.00	2,100,000.00		Paid Monthly
COMMUNICATION EXPENSES													
	Postage and Courier Expenses	CRPD/IRAD/F AD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	310,000.00	310,000.00		

Mobile Expenses	CRPD/IRAD/FAD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	280,000.00	280,000.00		Prepaid Loads
Landline Expenses	CRPD/IRAD/FAD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	150,000.00	150,000.00		
Cable, Satellite, Telegraph & Radio Expenses	CRPD/IRAD/FAD	NO	Direct Contracting	N/A	N/A	January	January	GoP	110,000.00	110,000.00		
SUBSCRIPTION EXPENSES												
Internet Subscription Expenses	CRPD/IRAD/FAD/DOSTv	NO	Direct Contracting	N/A	N/A	January	January	GoP	271,000.00	271,000.00		
Digital Transcendence - Capacitating the DOSTv Production Team Through Software Subscriptions and Online Resource Hubs	STII	YES	Competitive Bidding	November	December	February	March	GoP	2,266,175.00	2,266,175.00		
Various ICT Software Subscriptions	CRPD	NO	NP-53.9 - Small Value Procurement	May	May	June	June	GoP	500,000.00	500,000.00		
Other Subscription Expenses	STII	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	170,000.00	170,000.00		
EXTRAORDINARY AND MISCELLANEOUS EXPENSES												
	FAD	NO	Direct Contracting	To be availed/procured as the need arises				GoP	136,000.00	136,000.00		
PROFESSIONAL SERVICES												
Auditing Services	STII	NO	Direct Contracting	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
Legal Services	STII	NO	Direct Contracting	To be availed/procured as the need arises				GoP	283,000.00	283,000.00		
Janitorial Services	STII	YES	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	1,100,000.00	1,100,000.00		Bidded thru DOST-Centralized Procurement. C/O DOST Central Office
Security Services	STII	YES	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	1,400,000.00	1,400,000.00		Bidded thru DOST-Centralized Procurement. C/O DOST Central Office
Transforming DOST-STII's Publications to Digital Platform	CRPD	NO	Competitive Bidding	June	June	July	July	GoP	2,250,000.00	2,250,000.00		Digital Media Development (Website Development, Hosting, Security)
Upgrading of DOST-STII's AV Production Capability for Digital Media & Communications	CRPD	NO	Competitive Bidding	July	July	August	August	GoP	1,000,000.00		1,000,000.00	Wireless Transmitter, Camera, Tripod, NAS
OTHER PROFESSIONAL SERVICES												
Public Awareness Survey	IRAD/CRPD	YES	Competitive Bidding	Nov.	Nov.	February	March	GoP	1,000,000.00	1,000,000.00		S&T Awareness Survey
ICT Consultancy Services	CRPD/IRAD/FAD	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	830,000.00	830,000.00		
Media Monitoring Services for FY 2023 (2nd Posting)	STII	YES	Competitive Bidding	March	March	April	April	GoP	1,200,000.00	1,200,000.00		
Other Services	STII	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	33,000.00	33,000.00		
REPAIR AND MAINTENANCE												
Building	STII	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	275,000.00	275,000.00		
Office Equipment	CRPD/IRAD/FAD	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	40,000.00	40,000.00		
Machinery	CRPD/IRAD/FAD	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	140,000.00	140,000.00		

5

	Transportation Equipment- Motor Vehicles	FAD	NO	NP-53.9 - Small Value Procurement					To be availed/procured as the need arises	GoP	150,000.00	150,000.00		
	TAXES, DUTIES AND LICENSES	CRPD/IRAD/FAD	NO	NP-53.5 Agency-to-Agency					To be availed/procured as the need arises	GoP	15,000.00	15,000.00		
	FIDELITY BOND PREMIUMS	CRPD/IRAD/FAD	NO	NP-53.5 Agency-to-Agency					To be availed/procured as the need arises	GoP	47,000.00	47,000.00		
	INSURANCE EXPENSES	CRPD/IRAD/FAD	NO	NP-53.5 Agency-to-Agency					To be availed/procured as the need arises	GoP	40,000.00	40,000.00		
	ADVERTISING EXPENSES													
	Science and Technology Promotion and Advocacy Services	IRAD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	April	April		GoP	250,000.00	250,000.00		
	Continuing Operation and Broadcast of DOST Science and Technology Channel "DOSTV"	CRPD/DOSTv	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	July	July		GoP	2,018,000.00	2,018,000.00		
	Social Media Advertising and Online Marketing for DOSTv Online Platforms for FY 2023	DOSTv	YES	Competitive Bidding	Nov.	Nov.	January	February		GoP	2,000,000.00	2,000,000.00		
	Production of Siyensikat: Pinoy Popular Science Para sa Lahat, Magazine Show	DOSTv	YES	Competitive Bidding	Nov.	Nov.	January	February		GoP	5,500,000.00	5,500,000.00		
	Production and Promotion of STARBOOKS Campaign in Social Media Platforms for FY 2023	IRAD	YES	Competitive Bidding	Nov.	Nov.	January	February		GoP	1,200,000.00	1,200,000.00		
	ExperTalk Block Time Airing on Television	DOSTv	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media S	N/A	N/A	August	August		GoP	2,184,000.00	2,184,000.00		
	Pinoy Popular Science Para sa Lahat", a DOST Magazine Show on National Broadcast TV	DOSTv	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media S	N/A	N/A	April	April		GoP	2,184,000.00	2,184,000.00		
	PRINTING AND PUBLICATION EXPENSES													
	DOST-STII Publications	CRPD	YES	Competitive Bidding	Oct.	Oct.	January	February		GoP	2,512,000.00	2,512,000.00		S&T Post, PJS Vol.152
	Other Printing and Publication Expenses	IRAD	NO	NP-53.9 - Small Value Procurement					To be availed/procured as the need arises	GoP	557,000.00	557,000.00		
	REPRESENTATION EXPENSES													
	STARBOOKS Deployment Workshop Regional and PSTC's Focal Officers	IRAD	NO	NP-53.10 Lease of Real Property and Venue					To be availed/procured as the need arises	GoP	1,200,000.00	1,200,000.00		Venue, Accomodation and Food
	STARBOOKS Regional Convention (4 Regions)	IRAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	August	August		GoP	1,600,000.00	1,600,000.00		Venue, Accomodation and Food

8

One (1) Lot Venue, Food, and Accommodation for the 11th STARBOOKS Deployment Officers' Assembly for FY 2023	IRAD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	May	GoP	1,075,000.00	1,075,000.00	Venue, Accomodation and Food
Venue for the DOST-STII 36th Anniversary Celebration	STII	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	GoP	960,000.00	960,000.00	Venue and Foods
Food, venue and hotel accommodation for DOST branding and upgrading of the DOST CIM Workshop, June 1-3, 2023	CRPD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	GoP	541,100.00	541,100.00	Venue, Accomodation and Food
Enhancing the Capability of Science Communicators for Digital Media & Communications	CRPD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	2,500,000.00	2,500,000.00	Venue, Accomodation and Food
Other Representation Expenses	STII	NO	NP-53.10 Lease of Real Property and Venue	To be availed/procured as the need arises				GoP	576,900.00	576,900.00	
RENTAL/LEASE											
Rent-Vehicle Rentals	STII	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	574,000.00	574,000.00	
Rent-Equipment	CRPD/IRAD/FAD	NO	Direct Contracting	N/A	N/A	January	January	GoP	365,000.00	365,000.00	Photocopier Machine
OTHER MAINTENANCE AND OPERATING EXPENSES											
	STII	NO	NP-53.9 - Small Value Procurement	To be availed/procured as the need arises				GoP	608,000.00	608,000.00	
Completion of DOST-STII Left Wing Library Extension Building – Phase 2 and Replacement of DOST-STII Roofing, Second Level Ceiling, Rehabilitation of Lightings, Waterproofing of Concrete Gutter and Installation of New Downspout.	STII	NO	Competitive Bidding	May	June	June	July	GoP	8,620,000.00	8,620,000.00	
Total:									66,356,175.00	56,736,175.00	9,620,000.00

Prepared by:

JONA M. BERNAL
BAC Secretariat Head

Recommended for Approval by:

ALAN C. TAULE
BAC Chairperson

Approved by:

ARLENE E. CENTENO
Chief Administrative Officer
Officer-In Charge, Office of the Director

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