



REQUEST FOR QUOTATION

RFQ-GAA-2024-008

1. The **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)**, through its Bids and Awards Committee (BAC), invites PhilGEPS registered suppliers/contractors to submit **quotations** for the project “**Procurement of One (1) Resource Speaker for the Conduct of Training-Workshop on Change Agility and Innovation**” with Approved Budget for the Contract (ABC) in the amount of **Sixty thousand pesos only (Php60,000.00)**:

Descriptions	Source of Fund	Approved Budget for the Contract (ABC)
Procurement of One (1) Resource Speaker for the Conduct of Training-Workshop on Change Agility and Innovation <i>(see attached Terms of Reference (TOR))</i>	General Appropriations Act (GAA) Fund	Php60,000.00

2. Procurement will be conducted through Negotiated Procurement – Small Value Procurement (Sec. 53.9) as prescribed under Rule XVI – Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”.
3. Suppliers/contractors shall submit their quotations on or before **23 February 2024, 10:00 A.M.** at the DOST-STII – BAC Secretariat - Property Section, 2nd Flr. STII Bldg, DOST Complex, Gen. Santos Avenue, Bicutan, Taguig City. Quotations may also be submitted through email at: rachel.mesias@stii.dost.gov.ph or philip.tumbali@stii.dost.gov.ph.

A copy of your **2023 Mayor’s/Business Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid **Certificate of PhilGEPS Registration (Platinum Membership)** may be submitted in lieu of the Mayor’s/Business Permit.



4. The DOST-STII reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. DOST-STII further reserves the right to reject any and all proposals, or declare a failure of bidding, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability in accordance with Republic Act (RA) No. 9184 and its Implementing Rules and Regulations.

5. For further information, please refer to:

JONA M. BERNAL
BAC Secretariat
Telephone No. 837-2071 loc. 2145


ALAN C. TAULE
BAC Chairperson

Approved by:

RICHARD P. BURGOS
Director