

ANNUAL PROCUREMENT PLAN FOR 2013 (PROJECT)
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
2. Do not delete any field in the APP Form.
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s.
4. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office or email at app@procurementservice.org
5. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
6. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. 561-6116 or 563-9397.

17 JUN 2013
jin

Department/Bureau/Office: DOST - SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (STII)
Region: NCR
Address: DOST Complex, Gen. Santos Avenue, Bicutan, Taguig City

Contact Person: MA. RACHEL DIANA S. MESIAS
Position: Admin. Aide I
E-mail: rachel@stii.dost.gov.ph
Telephone/Mobile Nos: 837-2191 to 95

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 18 watts	piece													0	67.27	-
2. BALLAST, 1 x 40 watts	piece													0		-
3. BALLAST, 36 watts	piece													0	72.54	-
4. BATTERY, size AA, alkaline, 2 pcs./packet	packet	2	2	2	10	4	2	2	2			2		30	20.12	603.60
5. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	4	2	2	10	4		2				2		26	15.59	405.34
6. BATTERY, size D, alkaline, 2 pcs./packet	packet													0	68.12	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	280.54	-
8. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													0	368.94	-
9. FLUORESCENT LAMP, tubular, 18 watts	piece													0	32.14	-
10. FLUORESCENT LAMP, tubular, 36 watts	piece													0	33.85	-
11. COMPACT FLUORESCENT LIGHT, 18 watts	piece													0	103.79	-
12. FUSE, 30 amperes	piece													0	10.35	-
13. FUSE, 60 amperes	piece													0	25.48	-
14. STARTER, 4-40 watts	piece													0	3.73	-
15. TAPE, electrical	roll							1				1		2	19.24	38.48
COMMON COMPUTER SUPPLIES/CONSUMABLES																
16. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box													0	520.00	-
17. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	818.48	-
18. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	581.67	-

2

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
1. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	951.08	-
2. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box													0	480.48	-
3. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	778.96	-
4. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	338.00	-
5. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	722.80	-
6. COMPACT DISK CASE, 50 CDs capacity	piece	2			2									4	54.79	219.16
7. COMPACT DISK DRIVE CLEANER	piece													0	64.22	-
8. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece			100										100	15.00	1,500.00
9. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece			10	35		20	45		20	50	20		200	17.46	3,491.60
10. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	50		20	10	110	60	110	60	30	50	30	10	540	13.80	7,450.40
11. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece			40	20	100					80			240	20.16	4,838.40
12. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece													0	292.08	-
13. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece				4									4	1,500.00	6,000.00
14. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,216.86	-
15. INK CARTRIDGE, HP C6615DA (HP 15)	cart													0	1,149.54	-
16. INK CARTRIDGE, HP C1823DA (HP 23)	cart													0	1,489.20	-
17. INK CARTRIDGE, HP C6625A (HP 17)	cart													0	1,250.52	-
18. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,352.52	-
19. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,344.36	-
20. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,402.50	-
21. INK CARTRIDGE, HP C8727AA (HP 27)	cart													0	743.58	-
22. INK CARTRIDGE, HP C8728AA (HP 28)	cart													0	873.12	-
23. INK CARTRIDGE, HP C6656AA (HP 56)	cart													0	810.90	-
24. INK CARTRIDGE, HP C6657AA (HP 57)	cart													0	1,352.52	-
25. INK CARTRIDGE, HP C9351AA (HP 21)	cart													0	615.06	-
26. INK CARTRIDGE, HP C9352AA (HP 22)	cart													0	708.90	-
27. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	820.08	-
28. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	984.30	-
29. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	787.44	-
30. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	588.54	-
31. INK CARTRIDGE, HP CB314A (HP 900), black	cart													0	256.02	-
32. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart													0	329.46	-
33. INK CARTRIDGE, Epson TO17	cart													0		-
34. INK CARTRIDGE, Epson TO18	cart													0		-
35. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-
36. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-
37. INK CARTRIDGE, Epson TO38	cart													0	482.46	-
38. INK CARTRIDGE, Epson TO39	cart													0	755.82	-
39. MOUSE, optical, USB connection type	piece													0	197.60	-
40. TONER CARTRIDGE, HP C3906A	cart													0	3,063.06	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
1. TONER CARTRIDGE, HP C3903A	cart													0	3,588.00	-
2. TONER CARTRIDGE, HP C4092A	cart													0	2,657.10	-
3. TONER CARTRIDGE, HP C4096A	cart													0	4,112.64	-
4. TONER CARTRIDGE, HP C7115A	cart													0	2,523.48	-
5. TONER CARTRIDGE, HP 92298A	cart													0	4,498.20	-
6. TONER CARTRIDGE, HP C4127X	cart													0	5,451.90	-
7. TONER CARTRIDGE, HP Q2613X	cart													0	4,026.96	-
8. TONER CARTRIDGE, HP Q2612A	cart													0	2,866.20	-
9. TONER CARTRIDGE, HP Q5942A	cart													0	6,105.72	-
10. TONER CARTRIDGE, HP Q6511A	cart													0	5,077.56	-
11. TONER CARTRIDGE, HP C9720A	cart													0	6,436.20	-
12. TONER CARTRIDGE, HP C9721A	cart													0	8,710.80	-
13. TONER CARTRIDGE, HP C9722A	cart													0	8,710.80	-
14. TONER CARTRIDGE, HP C9723A	cart													0	8,881.60	-
15. TONER CARTRIDGE, HP Q1338A	cart													0	6,489.60	-
16. TONER CARTRIDGE, HP Q2610A	cart													0	4,882.18	-
17. TONER CARTRIDGE, HP Q3960A	cart													0	3,468.00	-
18. TONER CARTRIDGE, HP Q3961A	cart													0	4,187.10	-
19. TONER CARTRIDGE, HP Q3962A	cart													0	4,187.10	-
20. TONER CARTRIDGE, HP Q3963A	cart													0	4,187.10	-
21. TONER CARTRIDGE, HP Q5949A	cart													0	2,928.42	-
22. TONER CARTRIDGE, HP Q7553A	cart													0	3,301.74	-
23. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,621.62	-
24. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,198.40	-
25. TONER CARTRIDGE, Brother TN3060	cart													0	4,559.40	-
26. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	3,843.84	-
27. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,843.56	-
28. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,029.00	-
29. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	2,958.00	-
30. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,254.02	-
31. RIBBON, Epson RN 8755	cart													0	84.76	-
32. RIBBON, Epson RN 8750	cart													0	76.75	-
33. RIBBON, Epson RN 7754	cart													0	127.50	-
34. RIBBON, Epson RN SO 15083/SO 15086	cart													0	724.88	-
35. RIBBON, Epson RN SO 15327	cart													0	328.44	-
COMMON OFFICE SUPPLIES																
36. ACETATE, gauge #3, 50m in length	roll													0	603.20	-
37. AIR FRESHENER, 280mL/can	can	1		1	4	1		2		1	1		1	12	92.56	1,110.72
38. ALCOHOL, 70%, ethyl	bottle													0	37.70	-
39. AUDIO CASSETTE TAPE, 90min. recording time	piece													0	16.12	-
40. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack													0	91.50	-
41. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box													0	349.44	-
42. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	364.00	-
43. CARTOLINA, assorted color, 20s/pack	pack													0	72.80	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
CARTOLINA, white, 20s/pack	pack													0	57.20	-
CHALK, white, dustless, 100 pcs/box	box													0	34.81	-
CLIP, bulldog (3")	piece	20			10			50						80	7.02	561.60
CLIP, backfold, 25mm, 12s/box	box	2			16			2						20	10.92	218.40
CLIP, backfold, 50mm, 12s/box	box	2			19			4						25	40.17	1,004.16
CLIP, backfold, 19mm, 12s/box	box	2			2			4						8	7.57	60.52
CLIP, backfold, 32mm, 12s/box	box	2			22									24	17.68	424.32
COLUMNAR PAD, 4 cols, 50 gsm min.	pad													0	21.84	-
COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	45.76	-
COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	45.76	-
COLUMNAR PAD, 18 cols, 50 gsm min.	pad													0	67.60	-
COLUMNAR NOTEBOOK, 12 cols	piece													0	19.64	-
CORRECTION FLUID, water based, min 15mL.	bottle	13			22	2	2	2			12			53	10.69	566.36
DATA FILE BOX, (5"x9"x15-3/4")	box	2	2	2	16	4	4							30	61.67	1,850.16
DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	10			20			30						60	62.18	3,730.80
DRAWING INK, black, 30ml.	bottle													0		-
ENVELOPE, documentary (10"x15"), 500s/box	box	3			1			2						6	542.27	3,253.64
ENVELOPE, expanding, kraft, legal size, 100s/box	box	3			2			4						9	342.98	3,086.84
ENVELOPE, mailing white, 500s/box	box				1									1	144.66	144.66
ENVELOPE, mailing white with window, 500s	box													0	207.58	-
ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box													0	119.60	-
ENVELOPE, expanding, plastic, legal size	piece	2			89	3	3	7	3	3				110	40.19	4,420.57
ENVELOPE, documentary, A4, 500s/box	box				1									1	560.56	560.56
ERASER, blackboard/whiteboard	piece													0	11.44	-
ERASER, rubber	piece				2			2						4	25.00	100.00
FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	8			2			10						20	76.32	1,526.40
FOLDER, pressboard, plain, legal, 100s/box	pack				50									50	83.20	4,160.00
FOLDER, tagboard, legal size, 100s/box	pack													0	413.92	-
FOLDER, tagboard, A4 size, 100s/box	pack													0	253.76	-
FOLDER, morocco/fancy, legal size, 50s/pack	pack													0	301.60	-
FOLDER, morocco/fancy, A4 size, 50s/pack	bundle				5									5	301.60	1,508.00
FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	247.52	-
FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	228.80	-
GLUE, all purpose, 300 grams min.	jar	7			13	2	2							24	50.77	1,218.42
ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	32.97	-
INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack													0	44.45	-
INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack													0	99.84	-
INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	41.50	-
INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	56.68	-
INDEX TAB, self-adhesive, 5 sets/box	box				2									2	56.68	113.36
LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube	6						6						12	9.36	112.32
LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	493.54	-
MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	5			2									7	40.72	285.04
MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece			2										2	36.40	72.80

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
1. MAP PIN, round head, 100s/box	box	5			5									10	36.40	364.00
2. MARKER, fluorescent, 3 colors/set	set	6			13	1	1	4						25	33.73	843.28
3. MARKING PEN, whiteboard, black	piece	2			5			4						11	14.32	157.56
4. MARKING PEN, whiteboard, blue	piece							2						2	15.08	30.16
5. MARKING PEN, whiteboard, red	piece													0	15.08	-
6. MARKER, permanent, black	piece	11			13			4						28	13.32	373.00
7. MARKER, permanent, blue	piece				8									8	13.50	108.00
8. MARKER, permanent, red	piece	5			7									12	13.40	160.75
9. MARKING PEN, for transparency	set													0	84.24	-
10. NOTE BOOK, stenographer's, 40 leaves	piece	10			10									20	14.38	287.50
11. NOTE PAD, (3"x3"), 100 sheets/pad	pad				19									19	29.41	558.88
12. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	52.00	-
13. NOTE PAD, (2"x2"), 400 sheets/pad	pad	5												5	112.32	561.60
14. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.20	-
15. OIL, for general purpose, 120 mL	bottle													0	30.99	-
16. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream													0	104.80	-
17. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	56.06	-
18. PAPER, mimeo, WhiteWove, 210mm x 297mm (A4)	ream													0	145.60	-
19. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream				5									5	104.80	524.00
20. PAPER, for Plain Paper Copier, 254mm x 356mm (B4), 70gsm	ream													0	194.66	-
21. PAPER, ruled pad, 216mm x 330mm, 90 sheets/pad	pad													0	20.57	-
22. PAPER, thermal, 210mm x 30M, 1/2" core	roll				2									2	36.40	72.80
23. PAPER, thermal, 216mm x 30M, 1/2" core	roll	5			6	4	2							17	37.44	636.48
24. PAPER, multicopy, 210mm x 297mm (A4), 80gsm	ream	5			50									55	112.26	6,174.25
25. TRACING PAPER, in rolls, 43" x 20" yards	roll													0		-
26. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream	3												3	139.32	417.96
27. PAPER FASTENER, for paper, metal, 50 sets/box	box													0	82.04	-
28. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	8			6			2						16	23.91	382.48
29. PAPER CLIP, gem type, 32mm, 100s/box	box													0	8.84	-
30. PENCIL, lead, w/eraser, one(1) dozen per box	box	4			1			2						7	15.20	106.38
31. PENCIL, mechanical, for 0.5mm lead	piece	6												6	20.80	124.80
32. PUSH PIN, flat head type, assorted colors, 100s/box	box	5			15			1						21	22.16	465.36
33. RECORD BOOK, 300 pages, smyth sewn	book													0	50.44	-
34. RECORD BOOK, 500 pages, smyth sewn	book				2									2	77.98	155.96
35. RIBBON, nylon, manual typewriter	spool													0	15.81	-
36. RIBBON, nylon, for Kitano Bundy Clock	piece													0	644.80	-
37. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-
38. RING BINDER, (1/2"x44"), plastic	piece													0	4.37	-
39. RING BINDER, (3/4"x44"), plastic	piece													0	12.48	-
40. RING BINDER, (1" x 44"), plastic	piece													0	12.48	-
41. RING BINDER, (2" x 44"), plastic	piece													0	28.13	-
42. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box													0	132.68	-
43. RULER, plastic, 300mm	piece	5												5	3.64	18.20
44. RULER, plastic, 450mm	piece													0	36.40	-
45. SIGN PEN, black	piece	10			25			16			9		6	66	43.75	2,887.64

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
SIGN PEN, blue	piece	10			17			6			6		6	45	42.35	1,905.72
SIGN PEN, red	piece	6			15			9			6		6	42	43.34	1,820.40
STAMP PAD INK, violet, 50mL	bottle													0	27.04	-
STAMP PAD, felt pad, min 60mm x 100mm	piece													0	24.96	-
STAPLE WIRE, standard, #35	box	8		1	15		1	6	1		1		1	34	22.34	759.56
STENCIL PAPER, ordinary, universal	quire													0		-
STENCIL INK, # 217, 400ml.	tube													0		-
TAPE, adding machine, GSP bond	roll													0	10.66	-
TAPE, masking, 24mm, 50 meters length	roll	2			5			4		2				13	45.76	594.88
TAPE, masking, 48mm, 50 meters length	roll	7			10			2						19	65.15	1,237.79
TAPE, transparent, 24mm, 50 meters	roll	7			5			12						24	43.77	1,050.56
TAPE, transparent, 48mm, 50 meters	roll													0	20.38	-
TAPE, packaging, 48mm, 50 meters length	roll	9			5			10						24	26.57	637.66
TIME CARD, for Seiko Time Recorder,100s/bndl	bundle													0		-
TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-
TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
TOILET TISSUE, 12 rolls/pack	pack													0	61.15	-
TRANSPARENCY FILM, A4, 100s/box	box													0		-
TRANSPARENCY FILM,colored,A4,100s/box	box													0		-
TWINE, plastic, one kilo per roll	roll	4			3									7	93.09	651.60
WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	166.40	-
COMMON OFFICE DEVICES																
BLADE, heavy duty cutter(L500), 10 pcs./pack	pack	2			6									8	9.36	74.88
CUTTER, heavy duty	piece	3			2									5	28.87	139.36
PUNCHER, heavy duty	piece	2												2	194.70	389.40
SCISSORS, (6")	pair													0	18.72	-
SHARPENER, single cutterhead	piece	1			1									2	97.36	194.72
STAMPING DATER, self-inking stamp	piece	1												1	436.80	436.80
STAPLER, heavy duty, standard	piece	1			1									2	436.80	873.60
STAPLE REMOVER, twin jaws	piece													0	19.64	-
TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	40.23	-
WASTE BASKET, plastic	piece	3												3	20.99	62.97
COMMON JANITORIAL SUPPLIES																
BATHROOM SOAP, 70gms.	piece													0	14.56	-
BROOM, soft (tambo)	piece													0	119.60	-
BROOM, STICK (tingting)	piece													0	19.76	-
CLEANSER, powder, 350gms.	canister													0	17.32	-
DETERGENT POWDER, all purpose, 500gms.	pouch													0	17.16	-
DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar													0	23.92	-
DISINFECTANT SPRAY, 400 grams net content	can													0	239.20	-
DUST PAN, non-rigid plastic, with detachable handle	piece													0	26.00	-
FLOOR WAX, paste, natural, 2kgs.	can													0	306.80	-
FLOOR WAX, paste, red, 2kgs.	can													0	306.80	-
FLOOR WAX, liquid type, 3.75L	can													0	331.50	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
FURNITURE CLEANER, 300mL/can min	can													0	112.32	-
INSECTICIDE, 600mL (420g) /can	can													0	116.48	-
MOPHANDLE, screw type, wooden handle	piece													0	83.20	-
MOPHEAD, 100% rayon, 400g	piece													0	71.76	-
RAG, COTTON, (7") in diameter	kilo	1			1			2						4	59.28	237.12
SCOURING PAD, economy size	pack													0	131.96	-
TOILET BOWL & URINAL CLEANER, 900ml	bottle													0	62.40	-
TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 cs/pack	box													0	33.28	-
TRASHBAG, plastic, black, (XL)	roll													0	103.79	-
LEGAL SIZE PAPER																
PAPER, bond, Premium Grade	ream													0	119.22	-
PAPER, mimeo, Groundwood	ream													0	91.52	-
PAPER, mimeo, Whitewove	ream													0	120.02	-
PAPER, for PPC	ream													0	173.33	-
PAPER, multicopy, legal, for laser printing	ream	23	3	3	123	3	3	23	3	3	3	3	3	196	135.64	26,585.92
COMMON OFFICE EQUIPMENT																
AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,144.00	-
AUTOMATIC VOLTAGE REGULATOR, 500watts	unit															-
FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit	1												1	7,953.92	7,953.92
FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit	1												1	9,399.52	9,399.52
FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit													0	13,497.12	-
FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit													0	12,155.52	-
CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display	unit													0	1,892.80	-
AC power source, Canon																
CALCULATOR, desktop, mini-printer type, 12 digits, AC/DC power source, with ink roller & adaptor	unit													0	925.60	-
CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit													0	341.12	-
CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit				1			6						7	742.86	5,200.00
CHAIR, monobloc, without armrest, beige/white	unit													0	239.20	-
DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit													0	19,552.00	-
ELECTRIC FAN, orbit type	unit													0	1,346.26	-
ELECTRIC FAN, with stand	unit													0	764.40	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
ELECTRIC FAN, wall type	unit													0	745.68	-
INDUSTRIAL FAN, 18" metal blade	unit													0	934.84	-
FACSIMILE TRANSCIEVER, uses thermal paper	unit	1												1	4,451.20	4,451.20
50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover																
FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,130.48	-
FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	4,726.80	-
MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 6000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit													0	24,939.20	-
PAPER TRIMMER/CUTTING MACHINE, 50MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit													0	8,838.96	-
PAPER SHREDDER, 220mm feed opening, 1mm shred width, 0.06m/sec shred speed, 10-8 sheets performance, approx 5kg in weight	unit													0	6,238.96	-
PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit													0	28,672.80	-
PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit													0	35,859.20	-
PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual	unit													0	7,124.00	-
PRINTER, laser, 20ppm printing speed, 1200 x 600 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250	unit													0	4,139.20	-
PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit													0	30,992.00	-
PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit													0	10,398.96	-
RADIO CASSETTE RECORDER, with AM/FM Radio	unit													0	1,653.60	-
TIME RECORDER, (for attendance), electronic, stylish/compact design, large	unit													0	6,188.00	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts																
TYPEWRITER, manual, 15" carriage, pica/elite typecase, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit															
TYPEWRITER, manual, 18" carriage, pica/elite typecase, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit															
TYPEWRITER, manual, 24" carriage, pica/elite typecase, 46 keys, Philippine keyboard metal casing, Olympia SG3N	unit															
UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit													0	2,038.40	-
HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 21" x 11", offset printing, one color print, laminated mcote cover, newsprint inside pages, perfect binding for:																
Procurement of Goods & Services, 110-115 pages	piece													0	32.24	-
Procurement of Civil Works, 139-149 pages	piece													0	37.65	-
Procurement of Consulting Services, 139-149 pages	piece													0	22.36	-
Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	88.40	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th edition), 6" x 9", 228 pages,	piece													0	32.40	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four volumes as follows:	set													0	130.00	-
Volume I (103 pages) - white color																
Volume II (138 pages) - light blue color																
Volume III (124 pages) - light yellow color																
Volume IV (118 pages) - light green color																
OTHER CONSUMABLES																
INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart													0	981.24	-
INK CARTRIDGE, HP C4815A(HP 13), cyan	cart													0	981.24	-
INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart													0	981.24	-
INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart													0	981.24	-
INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart													0	1,332.12	-
INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart													0	1,332.12	-
INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart													0	1,332.12	-
INK CARTRIDGE, HP C4906AA (HP940), black	cart													0	973.08	-
INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart													0	1,346.40	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart													0	973.08	-
INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart													0	973.08	-
INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart													0	973.08	-
INK CARTRIDGE, HP C4936A(HP 18), black	cart													0	809.88	-
INK CARTRIDGE, HP C4937A(HP 18), cyan	cart													0	606.90	-
INK CARTRIDGE, HP C4938A(HP 18), magenta	cart													0	606.90	-
INK CARTRIDGE, HP C4939A (HP18), yellow	cart													0	606.90	-
INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml	cart													0	737.46	-
INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml	cart													0	1,230.12	-
INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml	cart													0	393.72	-
INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart													0	393.72	-
INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart													0	393.72	-
INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml	cart													0	393.72	-
INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml	cart													0	393.72	-
INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart													0	1,365.78	-
INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart													0	682.38	-
INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart													0	973.08	-
INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart													0	973.08	-
INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml	cart													0	973.08	-
INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart													0	1,363.74	-
INK CARTRIDGE, HP CB316WA(HP 564), black	cart													0	467.12	-
INK CARTRIDGE, HP CB317WA(HP 564), photo	cart													0	390.66	-
INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart													0	390.66	-
INK CARTRIDGE, HP CB319WA(HP 564), magenta	cart													0	390.66	-
INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart													0	390.66	-
INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml	cart													0	628.32	-
INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart													0	1,232.16	-
INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml	cart													0	722.16	-
INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart													0	1,365.78	-
INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart													0	588.54	-
INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart													0	1,177.08	-
INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart													0	706.86	-
INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml	cart													0	1,374.96	-
INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart													0	589.86	-
INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart													0	903.72	-
INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart													0	984.30	-
INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart	3	3	3	3	3	3	3	3	3	3	3	3	36	332.32	11,963.52
INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart	3	3	3	3	3	3	3	3	3	3	3	3	36	332.32	11,963.52
INK CARTRIDGE, HP CD971AA (HP 920), black	cart													0	747.66	-
INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart													0	561.00	-
INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart													0	561.00	-
INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart													0	561.00	-
INK CARTRIDGE, HP CD975AA (HP920XL), black	cart													0	1,122.00	-
INK CARTRIDGE, HP CN692AA(HP 704), black	cart													0	332.32	-
INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart													0	332.32	-
INK CARTRIDGE, Brother LC67HYBK, black	cart													0	1,550.40	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
INK CARTRIDGE, Brother LC67HYC, cyan	cart													0	938.40	-
INK CARTRIDGE, Brother LC67HYM, magenta	cart													0	938.40	-
INK CARTRIDGE, Brother LC67HYY, yellow	cart													0	938.40	-
INK CARTRIDGE, Brother LC 39BK, black	cart	2	2	2	10	4	4	4	4	2	2	3	3	42	717.60	30,139.20
INK CARTRIDGE, Brother LC 39Y, yellow	cart	2	2	2	10	4	4	4	4	2	2	3	3	42	468.00	19,656.00
INK CARTRIDGE, Brother LC 39C, cyan	cart	2	2	2	10	4	4	4	4	2	2	3	3	42	468.00	19,656.00
INK CARTRIDGE, Brother LC 39M, magenta	cart	2	2	2	10	4	4	4	4	2	2	3	3	42	468.00	19,656.00
INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	984.30	-
INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,221.96	-
INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,075.70	-
INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,662.60	-
INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,009.40	-
INK CARTRIDGE, Epson C13T028091, black, for printer Stylus /CX3100	cart													0	1,138.32	-
INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ /CX3100	cart													0	1,039.38	-
INK CARTRIDGE, Epson C13T032190, black, for printer Stylus /C82/ CX5100	cart													0	1,228.08	-
INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	586.50	-
INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus	cart													0	586.50	-
INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	586.50	-
INK CARTRIDGE, Epson C13T038190, black, for printer Stylus SX/UX	cart													0	482.46	-
INK CARTRIDGE, Epson C13T038191, black, for printer Stylus SX/UX (Double Pack)	cart													0	850.68	-
INK CARTRIDGE, Epson C13T039090, color, for printer Stylus SX/UX	cart													0	755.82	-
INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus /CX5100	cart													0	534.48	-
INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus /CX5100	cart													0	534.48	-
INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus /CX5100	cart													0	534.48	-
INK CARTRIDGE, Epson C13T046190, black, for printer Stylus /C83	cart													0	614.04	-
INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus /C83	cart													0	378.42	-
INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus /C83	cart													0	378.42	-
INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus /C83	cart													0	378.42	-
INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer us CX3700/4700/C67	cart													0	628.32	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
7. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer stylus CX3700/4700/C67	cart													0	482.46	-
8. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer stylus CX3700/4700/C67	cart													0	387.60	-
9. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer stylus CX3700/4700/C67	cart													0	387.60	-
10. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer stylus CX3700/4700/C67	cart													0	387.60	-
11. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color 59/CX2900	cart													0	288.66	-
12. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color 59/CX2900	cart													0	288.66	-
13. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color 59/CX2900	cart													0	288.66	-
14. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color 59/CX2900	cart													0	288.66	-
15. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus 40W/TX600FW	cart													0	849.66	-
16. INK CARTRIDGE, Epson C13T103290, Cyan, for printer Stylus 40W/TX600FW	cart													0	566.10	-
17. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus 40W/TX600FW	cart													0	566.10	-
18. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus 40W/TX600FW	cart													0	566.10	-
19. INK CARTRIDGE, Epson C13T104190, black, for printer C110, X7300/8300, TX200/400, Pigment High Cap	cart													0	566.10	-
20. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, X7300/8300, TX200/400 Pigment High Cap - Double Pack	cart													0	943.50	-
21. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus 10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	424.32	-
22. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus 10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	424.32	-
23. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus 10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	424.32	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
104. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/ CX9300F, Pigment - 73N	cart													0	424.32	
105. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	
106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	
107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	
108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	
109. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	
110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	
111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	
112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	
115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	
117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	
118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	
120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	
121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	302.94	
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	302.94	

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
3. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 1	cart													0	302.94	-
4. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 1	cart													0	302.94	-
5. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 60FWD/900WD - 143	cart													0	576.30	-
6. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 60FWD/ 900WD - 143	cart													0	453.90	-
7. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	453.90	-
8. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 60FWD/ 900WD - 143	cart													0	453.90	-
9. TONER CARTRIDGE, HP C3906F, black	cart													0	3,063.06	-
10. TONER CARTRIDGE, HP CB435A, black	cart													0	2,491.86	-
11. TONER CARTRIDGE, HP CB436A, black	cart													0	2,924.34	-
12. TONER CARTRIDGE, HP CB540A, black	cart													0	2,886.60	-
13. TONER CARTRIDGE, HP CB541A, cyan	cart													0	2,652.00	-
14. TONER CARTRIDGE, HP CB542A, yellow	cart													0	2,652.00	-
15. TONER CARTRIDGE, HP CB543A, magenta	cart													0	2,652.00	-
16. TONER CARTRIDGE, HP CC364A, black	cart													0	6,324.00	-
17. TONER CARTRIDGE, HP CC530A, black	cart													0	5,064.30	-
18. TONER CARTRIDGE, HP CC531A, cyan	cart													0	4,750.14	-
19. TONER CARTRIDGE, HP CC532A, yellow	cart													0	4,750.14	-
20. TONER CARTRIDGE, HP CC533A, magenta	cart													0	4,750.14	-
21. TONER CARTRIDGE, HP CE250A, black	cart													0	5,254.02	-
22. TONER CARTRIDGE, HP CE251A, cyan	cart													0	10,348.92	-
23. TONER CARTRIDGE, HP CE252A, yellow	cart													0	10,348.92	-
24. TONER CARTRIDGE, HP CE253A, magenta	cart													0	10,348.92	-
25. TONER CARTRIDGE, HP CE255A, black	cart													0	6,233.22	-
26. TONER CARTRIDGE, HP CE260A, black	cart													0	6,157.74	-
27. TONER CARTRIDGE, HP CE261A, cyan	cart													0	11,185.32	-
28. TONER CARTRIDGE, HP CE262A, yellow	cart													0	11,185.32	-
29. TONER CARTRIDGE, HP CE263A, magenta	cart													0	11,185.32	-
30. TONER CARTRIDGE, HP CE278A, black	cart													0	3,011.04	-
31. TONER CARTRIDGE, HP CE285A, black	cart	5					5							10	2,707.12	27,071.20
32. TONER CARTRIDGE, HP CE505A, black	cart													0	3,590.40	-
33. TONER CARTRIDGE, HP CE505X, high cap, black	cart													0	6,592.26	-
34. TONER CARTRIDGE, HP Q6000A, black	cart													0	3,115.08	-
35. TONER CARTRIDGE, HP Q6001A, cyan	cart													0	3,395.58	-
36. TONER CARTRIDGE, HP Q6002A, yellow	cart													0	3,395.58	-
37. TONER CARTRIDGE, HP Q6003A, magenta	cart													0	3,395.58	-
38. TONER CARTRIDGE, HP Q6470A, black	cart													0	5,420.28	-
39. TONER CARTRIDGE, HP Q6471A, cyan	cart													0	5,389.68	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
TONER CARTRIDGE, HP Q6472A, yellow	cart													0	5,389.68	-
TONER CARTRIDGE, HP Q6473A, magenta	cart													0	5,389.68	-
TONER CARTRIDGE, HP Q7581A, cyan	cart													0	6,977.82	-
TONER CARTRIDGE, HP Q7582A, yellow	cart													0	6,977.82	-
TONER CARTRIDGE, HP Q7583A, magenta	cart													0	6,977.82	-
TONER CARTRIDGE, Brother TN-155BK, black	cart													0	4,222.80	-
TONER CARTRIDGE, Brother TN-155M, magenta	cart													0	5,661.00	-
TONER CARTRIDGE, Brother TN-155Y, yellow	cart													0	5,661.00	-
TONER CARTRIDGE, Brother TN-155C, cyan	cart													0	5,661.00	-
TONER CARTRIDGE, Brother TN-2025	cart													0	2,601.00	-
TONER CARTRIDGE, Brother TN-2130	cart													0	1,785.00	-
TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart													0	3,264.00	-
TONER CARTRIDGE, Lexmark X340A11G	cart													0	5,967.00	-
TONER CARTRIDGE, Lexmark E360H11P	cart													0	11,776.92	-
TONER CARTRIDGE, Lexmark E450A11P	cart													0	6,684.06	-
TONER CARTRIDGE, Lexmark T650A11P	cart													0	9,445.20	-
TONER CARTRIDGE, Lexmark T650H11P	cart													0	25,586.70	-
TONER CARTRIDGE, Developer, Epson C13SO50005, for printer 5500	cart													0	3,112.02	-
TONER CARTRIDGE, Developer, Epson C13SO50010, for printer 5700L/5800	cart													0	5,095.92	-
TONER CARTRIDGE, Developer, Epson C13SO50087, for printer 5900/5900L	cart													0	5,194.86	-
TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer 6200	cart													0	5,053.08	-
TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer 6200/6200L	cart													0	3,211.98	-
TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-2010D/DN	cart													0	5,389.68	-
TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart													0	3,542.46	-
TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart													0	5,241.78	-
TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer del MFP 6545	cart													0	10,200.00	-
TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-550 / ML-D3051	cart													0	6,987.00	-
TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML on	cart													0	2,805.00	-
TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML 51ND	cart													0	4,768.50	-
TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung 1660	cart													0	2,978.40	-
RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	449.80	-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
1. RIBBON CARTRIDGE, for OKI ML 1120	cart													0	7,124.00	-
2. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,142.40	-
3. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,129.14	-
4. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer 300/300+II & 580	cart													0	119.34	-
5. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	344.76	-
6. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,224.00	-
7. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-900+/8000/8500 Black Ribbon (S015055)	cart													0	940.44	-
8. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-300/3000+/3500	cart													0	1,030.20	-
9. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-600	cart													0	373.32	-
10. PRINthead, HP 11, black, C4810A, 8 ml	cart													0	1,365.78	-
11. PRINthead, HP 11, cyan, 8 ml	cart													0	1,365.78	-
12. PRINthead, HP 11, magenta C4812A, 8 ml	cart													0	1,365.78	-
13. PRINthead, HP 11 yellow, 8 ml	cart													0	1,365.78	-
14. Photoconductor Kit, Lexmark PN 12A8302	cart													0	4,120.80	-
15. Photoconductor Kit, Lexmark PN E260X22G	cart													0	2,295.00	-
16. Photoconductor Kit, Lexmark PN E250X22G	cart													0	2,295.00	-
17. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 600/6200L	cart													0	3,391.50	-
OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																
Office Equipment and Accessories																
Ergonomic chair	unit				14									14	2,857.14	40,000.00
Work board 5ft x 3ft	piece				2									2	2,000.00	4,000.00
Work Board (17x15)	piece				1									1	1,500.00	1,500.00
White Board (5ft x 3ft)	unit					4								4	1,000.00	4,000.00
White Board (wall type)	piece	1												1	2,500.00	2,500.00
														0		-
Office Supplies																
BATTERY, rechargeble size AA, alkaline, 2 pcs./packet	packet				15									15	145.00	2,175.00
BATTERY, rechargeble size AAA, alkaline, 2 pcs./packet	packet				17									17	142.65	2,425.00
ALLPEN (pilot BP-S Fine R,BI,BLK)	piece	8	2	2	10	4	4							30	17.50	525.00
File box, stackable plastic, large	piece				30									30	1,500.00	45,000.00
File box, stackable plastic, medium	piece				36									36	1,150.00	41,400.00
File box, stackable plastic, small	piece				36									36	750.00	27,000.00
Legal book, legal	piece				21			3						24	271.25	6,510.00
Legal book, short	piece				9									9	220.00	1,980.00
Legal book, legal (refill)	pack				9									9	110.00	990.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
ear book, short (refill)	pack				9									9	85.00	765.00
ost it tape flag (SIGN HERE)	pack				15									15	195.00	2,925.00
mer's glue 130g	piece				5									5	51.98	259.90
allpen, black	piece				102			2			2			106	5.57	590.48
otebook, writing	piece				6									6	65.00	390.00
le Box with Layer	piece				2									2	250.00	500.00
arker Pen, refill	bottle				1									1	175.00	175.00
														0		-
Audio and visual presentation and composing equipment																
														0	9,500.00	-
														0	1,000.00	-
														0	4,000.00	-
														0	1,200.00	-
														0		-
														0		-
														0		-
														0		-
														0		-
Photographic or filming or video equipment														0		-
eedlight SB-700Afor Nikon D7000	piece	1												1	30,000.00	30,000.00
igital Master Kit (studio light)	kit	1												1	25,000.00	25,000.00
deo lights	unit	3												3	20,000.00	60,000.00
ac Pro-Linear Editing Software	set	1												1	25,000.00	25,000.00
retch film, big	roll				6									6	600.00	3,600.00
														0		-
														0		-
														0		-
														0		-
														0		-
Cleaning Equipment and Supplies														0		-
														0	5.00	-
														0	2,500.00	-
														0	550.00	-
														0	300.00	-
														0	800.00	-
														0	600.00	-
														0		-
														0		-
														0		-

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
														0		-
Paper Materials and Products																
PAPER, Multi-copy, 80 gsm, short	ream	2	2	2	107	2	2	22	2	2	2	2	2	149	129.30	19,265.00
Photo paper, A4 (10s/pack)	pack	35	30	30	57	32	30	30	30	30	30	30	30	394	6.19	2,440.00
Card Paper, 200 gsm (36" x 28")	ream					4								4	8,000.00	32,000.00
Card Paper, 200 gsm ,A4	sheet	25												25	12.50	312.50
Artolina 18x 24	piece	5												5	5.00	25.00
Paper sticker, elite A4, 10s/pck	pack	50												50	35.00	1,750.00
Paper copy 11x17"	ream	3	3	3	3	3	3	3	3	3	3	3	3	36	300.00	10,800.00
Paper C2S 220GSM, 25x38	piece	50												50	7.50	375.00
Paper, copy, substance 20 long	ream				5									5	174.72	873.60
Envelope, brown, short	piece				36									36	30.99	1,115.64
																-
Lighting and fixtures and accessories																
Emergency Light , automatic rechargeable	piece	2												2	2,500.00	5,000.00
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
														0		-
Electrical equipment and components and supplies																
Extension cord, 3 outlets 15mm	piece	6												6	800.00	4,800.00
Extension cord with switch 5m	piece	2				1								3	490.00	1,470.00
Electrical Plug Adaptor	piece					3								3	100.00	300.00
																-
Computer Supplies																
Samsung Toner for printer CLP 325 ©	piece	4			12			10			10			36	2,400.00	86,400.00
Samsung Toner for printer CLP 325 (M)	piece	4			12			10			10			36	2,500.00	90,000.00
Samsung Toner for printer CLP 325 (Y)	piece	4			12			10			10			36	2,500.00	90,000.00
Samsung Toner for printer CLP 325 (K)	piece	4			12			10			10			36	2,500.00	90,000.00
toner for printer HP 11 (C) C4836A	piece	4			11			6			6			27	1,500.00	40,500.00
toner for printer HP 11(M) C4837A	piece	4			11			6			6			27	1,500.00	40,500.00
toner for printer HP 11 (Y) C4838A	piece	4			11			6			6			27	1,500.00	40,500.00
toner for printer HP 11 (K) C4565A	piece	4			11			6			6			27	1,600.00	43,200.00
ink Cartridge for HP130, Cyan	piece	6	6	6	10	6	6	10	6	6	10	6	6	84	1,800.00	151,200.00
ink Cartridge for HP130, Light Cyan	piece	6	6	6	10	6	6	10	6	6	10	6	6	84	1,800.00	151,200.00
ink Cartridge for HP 130 Magenta	piece	6	6	6	10	6	6	10	6	6	10	6	6	84	1,800.00	151,200.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
ink Cartridge for HP 130 Light Magenta	piece	6	6	6	10	6	6	10	6	6	10	6	6	84	1,800.00	151,200.00
ink Cartridge for HP 130 Yellow	piece	6	6	6	10	6	6	10	6	6	10	6	6	84	1,800.00	151,200.00
ink Cartridge for HP 130 Black	piece	6	6	6	12	6	6	10	6	6	10	6	6	86	2,000.00	172,000.00
Print Head HP130	piece	6	6	6	6	6	6	6	6	6	6	6	6	72	1,700.00	122,400.00
PC Optical Mouse	piece				4									4	250.00	1,000.00
Internet Hub	piece				1									1	3,000.00	3,000.00
LAN Card 10x100x1000	piece				1									1	3,000.00	3,000.00
Memory Card (4G DDR3 1333)	piece				1									1	5,000.00	5,000.00
ink Cartridge, Canon Pixma Ip2770CL-811	cart	5	5	5	14	5	5	5	5	5	5	5	5	69	1,186.96	81,900.00
ink Cartridge, Canon Pixma Ip2770CL-810	cart	5	5	5	14	5	5	5	5	5	5	5	5	69	1,167.39	80,550.00
ink Cartridge P2035 (CE 505A)	cart					2								2	3,590.00	7,180.00
Epson Stylus C65 (blk/Blue/Magenta/Cyan)	set					3								3	1,700.00	5,100.00
Toner Cartridge , HP CB435A, black	cart				2			2		2		2		8	2,540.72	20,325.76
														0		-
Computer Equipment and Accessories																-
FLASH DRIVE, 32GB, plug and play	piece		2	12										14	265.20	3,712.80
External drive 1TB	piece				6	3								9	3,833.33	34,500.00
Wireless mouse	piece				15									15	350.00	5,250.00
LCD monitor (for printer server)	unit				1									1	6,000.00	6,000.00
Desktop	unit	2												2	30,000.00	60,000.00
Macbook Air laptop	unit				2									2	65,000.00	130,000.00
Customized Card Type 1GB USB	piece				405									405	230.00	93,150.00
*Other Categories																-
Digital recorder (USB-based)	piece			4	4									8	4,000.00	32,000.00
Fun tucker staple wire	piece	2												2	175.00	350.00
Metal Ruler (24 inches)	piece				2									2	150.00	300.00
Drill bit metal 4.0mm	piece	1												1	1,200.00	1,200.00
Laser pointer (multi-function)	unit							15						15	1,633.33	24,500.00
Universal charger	unit	2			3									5	1,440.00	7,200.00
LED spotlight	piece				12									12	1,500.00	18,000.00
LED Floodlight	piece				12									12	1,500.00	18,000.00
Hard carrying case/luggage	unit				6									6	2,500.00	15,000.00
Prepaid Cards (@300)	piece	26	26	26	97	51	51	51	51	51	52	52	52	586	300.00	175,800.00
Prepaid Wifi Stick	piece	1			8									9	2,722.22	24,500.00
Van Rental	trip	3				5							5	13	25,000.00	325,000.00
Media Tokens	piece	84	84	84	84	84	1084	84	84	84	84	84	84	2008	500.00	1,004,000.00
Anniversary Tokens	piece	167	167	167	167	167	5167	167	167	167	167	167	167	7004	400.00	2,801,600.00
Shirt with Collar	piece							200						200	250.00	50,000.00
Shirt (Round Neck)	piece							1000						1000	150.00	150,000.00
Wall ID with RFID tag	piece					4000								4000	95.00	380,000.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
FID Scanner Rentals	unit							8						8	20,000.00	160,000.00
utton Pins	piece					6000								6000	15.00	90,000.00
arpaulin 12ft x 8ft	piece					44								44	1,336.36	58,800.00
orporate folder / Press Kit Folder	piece						20000					1000		21000	150.00	3,150,000.00
orporate Standee	piece	2			4									6	2,500.00	15,000.00
orporate Paper bag	piece						1000					1000		2000	35.00	70,000.00
orporate wrapper	piece					6000						1000		7000	15.00	105,000.00
edia Jacket /Vest	piece							100						100	2,000.00	200,000.00
ift Certificates	piece							500						500	500.00	250,000.00
icture Frames (a8" x 36")	piece							45						45	500.00	22,500.00
tandee (aluminum, heavy duty)	unit							14						14	2,000.00	28,000.00
aminating Machine	unit					2								2	7,000.00	14,000.00
aminating Plastic	roll					2								2	2,000.00	4,000.00
traigth Umbrella (20")	piece					200								200	150.00	30,000.00
an (foldable or board)	piece					7000								7000	15.00	105,000.00
poon and Fork w/case with print	piece					7000								7000	40.00	280,000.00
Veighing scale (50 kls. Capacity)	unit				1									1	1,500.00	1,500.00
oice Talents for recording AVP's	project						2							2	7,000.00	14,000.00
udio Rental per hour	hour						2							2	2,000.00	4,000.00
ontract Services for Post Production Work	project							1						1	20,000.00	20,000.00
asoline & Transporation Expenses per event	event						3	4						7	500.00	3,500.00
D Lace with RFID Tag	piece							2000						2000	45.00	90,000.00
arpaulin	piece					200								200	2,000.00	400,000.00
xhibit Panel	lot					1								1	60,000.00	60,000.00
ISTW Promotional Flyer	piece					2000								2000	5.00	10,000.00
onnector (A/V) mini jack	piece						5				5			10	50.00	500.00
onnector (A/V) mono jack	piece						5				5			10	50.00	500.00
NC connectors	piece						5				5			10	45.00	450.00
nale RCA connectors	piece						5				5			10	100.00	1,000.00
IDEOLIGHT lamp (240V,800 watts) redhead brand	piece						2							2	500.00	1,000.00
INK ALL YOU CAN TUBE,Epson T13 4 tubes/set	set					1	1	1	1	1				5	800.00	4,000.00
okens for Comics validators	piece				16									16	1,000.00	16,000.00
ool Kit	set	1												1	3,000.00	3,000.00
Water Dispenser (hot & cold)	unit	1												1	5,000.00	5,000.00
tablet Galaxy 2 android	unit	1												1	22,000.00	22,000.00
oad Mini with IOS	unit	1												1	36,000.00	36,000.00
indows Tablet PC	unit	1												1	34,000.00	34,000.00
IOAH Flyer (Printing Service)	copies		1000		3000									4000	15.00	60,000.00
roadband	unit				1	4								5	1,199.20	5,996.00
ournal Subscription	piece					5			-					5	10,409.60	52,048.00
it	piece				400									400	25.00	10,000.00

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Representation Expenses (food for meetings, training, launching of starbooks)	lot				4	1	1	1	1	1	1	1	1	12	4,873.00	58,476.00
Call/text card (communication expenses)	piece				6	3	3	3	3	3	3	3	3	30	500.00	15,000.00
Printing of PJS Regular issue	copy						500						500	1000	260.00	260,000.00
Printing of Supplementary Issue	copy											500		500	520.00	260,000.00
Token for PJS Editorial Board	piece										15			15	500.00	7,500.00
Token for Foreign Reviewer	piece										100			100	150.00	15,000.00
Gift Wrapper	piece												20	20	30.99	619.80
Convertible Bags	piece					170								170	400.00	68,000.00
Flyer 4.33 x 8.5	piece													5000	1.68	8,400.00
Printing of Photo:														0		-
* 8" x 12"	pcs.					38								38	15.00	570.00
* 5R	pcs.					190								190	12.00	2,280.00
* 4R	pcs.					380								380	12.00	4,560.00
Photo Album with 90 adhesive sheets	pcs.					2								2	2,500.00	5,000.00
Photo Album with 70 adhesive sheets	pcs.					2								2	2,000.00	4,000.00

***GRAND TOTAL: 13,969,366.17

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION

APPROVED BUDGET:

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

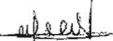
***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 NENITA G. BALBALOSA
 Property/Supply Officer

Certified Funds Available:


 MARILOU C. LELIAN
 Accountant III

Approved:


 RAYMUND E. LIBORO
 Director

Date Prepared: _____