



Republic of the Philippines  
Department of Science and Technology  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**

### NOTICE TO PROCEED

17 February 2017

**MR. PERCIVAL DATU**  
VJ GRAPHIC ARTS, INC.  
1400 Quezon Avenue  
Quezon City  
Tel. No. 372-0886

Dear Mr. Datu:

The attached Work Order # 05-2017 having been approved, notice is hereby given to **VJ Graphic Arts, Inc.**, that work may commence on the **Supply, printing, and delivery of 2017 DOST-STII Corporate Calendar** effective three (3) calendar days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the Terms and Conditions of the Work Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Science and Technology Information Institute (STII).

Thank you.

Very truly yours,

  
**RICHARD P. BURGOS**  
Director

Conforme :

\_\_\_\_\_  
(VJ Graphic Arts, Inc. Representative)

Date : \_\_\_\_\_

DOST Complex, Gen. Santos Ave.  
Bicutan, Taguig City  
P.O. Box 080 Taguig, Philippines

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Fax No: 837-7518  
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