



Republic of the Philippines  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**  
 STII Building, DOST Complex, Bicutan, Taguig City  
 Telefax No. 837-2071 local 2145

FR-FAD-PS No.014

(rev.01 10/17/2016)

**PURCHASE ORDER**

Supplier : <b>BAN BEE COMMERCIAL CO., INC.</b>	P.O. No. : <b>17-06-0039</b> ✓
Address : <b>856 C.M. Recto Avenue, Tondo, Manila</b>	Date : <b>June 8, 2017</b> ✓
Tel. No. <b>244-3724</b>	Mode of Procurement : <b>SHOPPING (Sec. 52.1.b)</b>
TIN :	

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

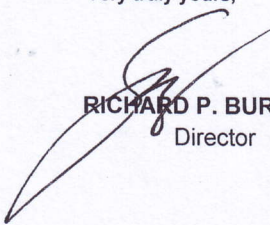
Place of Delivery: <b>STII Bldg., DOST Complex General Santos Avenue</b>	Payment Term: <b>15 DAYS</b>
<b>Bicutan, Taguig City</b>	Delivery Term: <b>10 working days upon receipt of approved Purchase Order</b>
Date of Delivery :	

Qty.	Unit	Description	Stock No.	Unit Cost	Amount
10	pcs.	Notebook, spiral, 100s	OS94	50.00	500.00 ✓
10	pcs.	Ring binder, A4 2"	OS304	145.00	1,450.00 ✓

Amount in Words **ONE THOUSAND NINE HUNDRED FIFTY PESOS** TOTAL **1,950.00** ✓

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

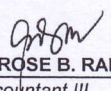
  
**RICHARD P. BURGOS**  
 Director

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Supplier)

\_\_\_\_\_  
 (Date)

Fund Cluster : **Trust Fund - SNT (ICT)**  
 Funds Available: \_\_\_\_\_

  
**CECILLE ROSE B. RAMOS**  
 Accountant III

ORS/BURS No.: **02-001-2017-06-035**  
 Date of the ORS/BURS : **13 June 2017**  
 Amount : **₱ 1,950**