



Republic of the Philippines  
**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**  
 STII Building, DOST Complex, Bicutan, Taguig City  
 Telefax No. 837-2071 local 2145

FR-FAD-PS No.014

(rev.01 10/17/2016)

**PURCHASE ORDER**

|  |                                    |
|--|------------------------------------|
| Supplier : <b>TONELAND ENTERPRISES</b> ✓                                       | P.O. No. : <b>17-09-0065</b> ✓     |
| Address : <b>1175 Don Chino Roces Avenue, San Antonio Vill., Makati City</b> ✓ | Date : <b>September 19, 2017</b> ✓ |
| Tel. No. <b>899-2998</b>   | Mode of                            |
| TIN :  | Procurement : <b>Shopping</b>      |

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

|   |   |
|---|---|
| Place of Delivery: <b>STII Bldg., DOST Complex General Santos Avenue</b><br><b>Bicutan, Taguig City</b> | Payment Term: <b>15 DAYS</b>  |
| Date of Delivery :  | Delivery Term: <b>10 working days upon receipt</b><br><b>of approved PO</b> |

| Qty. | Unit | Description                                   | Stock No. | Unit Cost | Amount   |
|------|------|---|-----------|-----------|----------|
| 1    | unit | Digital voice recorder 4GB<br>SONY ICD PX-440 | ICS173    | 3,650.00  | 3,650.00 |

Amount In Words **THREE THOUSAND SIX HUNDRED FIFTY PESOS ONLY.** TOTAL **3,650.00** ✓

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**ARLENE E. CENTENO**  
 FAD Chief

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Supplier)

\_\_\_\_\_  
 (Date)

Fund Cluster : **Regular Fund - FAD**  
 Funds Available: \_\_\_\_\_

*qrb*  
**CECILLE ROSE B. RAMOS**  
 Accountant III

ORS/BURS No. : **02-101-2017-09-1011**

Date of the ORS/BURS : **25 Sept 2017**

Amount : **p 3,650**