Republic of the Philippines SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE

STII Building, DOST Complex, Bicutan, Taguig City

PROJECT PROCUREMENT MANAGEMENT PLAN

END-USER/ OFFICE: IRAD, Library and ITU for Developing the DOST-PCAARRD Information Technology Center e-Library (DPITC e-Library) Project

DATE PREPARED: 09 October 2017

REVISION:

NOTE: Technical Specification for each Item/ Project being proposed shall be submitted as part of the PPMP

GENERAL		ESTIMA	QTY												SCH	HEDUL	E/MILE	STONE											Grand Total
DESCRIPTI	OF	TED	1	_							_	ar 1												Y	ear 2				
ON	URE	UNIT	SIZE	Oct	O / Dec	1ST	Jan 2018	eb M	ar h 2N	D Apr	May	Jun e	3RD	July	Aug	Sept	4TH	Tota		Oct	Nov D	ec 1	st	Jan 2019	Feb Ma	ar 2r	nd	Total	
AVAILABLE	AT P	ROCURI	MEN	TSE	RVICE	STOR	RES											THE PERSON						The se					The Thirty of the Park
Common	Electr	ical Su	pplie	S																									
Battery, size AA, alkaline, 2pcs/packet	packe t	15.39	6	1					3								3	92.34	1										92.34
Battery, size AAA, alkaline, 2 pcs/packet	packe t	14.46	6						3							:	3	86.76	3										86.76
Subtotal																		179.1	0										179.10



COMMON CO	OMPUT	ER SUP	PLIES	s/col	NSUI	MABL	ES					177022										
Ink for HP Laserjet P2035 Printer	piece	4,500.00	1															1			4,500.00	4,500.00
Ink for HP Deskjet Ink Advantage, HP 678 Black Original Ink Advantage Cartridge(CZ10 7AA)	piece	500.00	1				1					÷				500.00						500.00
Ink for HP Deskjet Ink Advantage, HP 678 Tri-color Original Ink Advantage Cartridge(CZ10 7AA)	piece	500.00	3				2						1			1,500.00						1,500.00
HP 35A Black Original LaserJet Toner Cartridge	piece	4,000.00	1									,						1			4,000.00	4,000.00
Ink for HP 80A Black Original LaserJet Toner Cartridge CF280A	piece	6,000.00	1															1			6,000.00	6,000.00
ubtotal																2,000.00					14,500	16,500.0
COMMON		ICE SUI	PPLI	ES	I			1	TT	T				1	T T		1,2319311					
N TAPE, disposable, 6mx, 5mm	pcs	60.00	6				2						2			240.00			2		120.00	360.00



PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	13.52	N 4/	7	2								27.04		2		27.04	40.56
PAPER CLIP, gem type, 32mm, 100s/box	box	6.12	4					2					12.24		2		12.24	24.48
Sign pen, blue	piece	75.00	10		3			3					450		4		300	375.00
PUSH PIN, flat head type, assorted colors, 100s/case	case	20.00	10							5			100		5		100	200.00
TAPE, masking, 48mm, 50 meters	roll	102.96	6					2					205.92	4			411.84	617.76
TAPE, masking, 24mm, 50 meters length	roll	53.04	10											10			530.40	424.32
TAPE, transparent, 24mm, 50 meters	roll	17.37	50		25	5							434.25	25			434.25	875.00
TAPE, transparent, 48mm, 50 meters	roll	33.28	10											10			332.8	332.80
Clip, Backfold, 50MM, 12 pcs./box	box	43.00	10		5								430.00	5			430.00	430.00
TAPE, packaging, 48mm, 50 meters	roll	33.28	10		5								166.40	5			166.4	332.80
SCISSORS, (8")	pair	75.00	3		1							1	75.00	2			150	225.00



Expandable folder long	piece	200.00	50		2	0			4,000.00	30	6,000,00	40.000
Electric Desk fan	unit	1,500.00	2		2				3,000.00	00	6,000.00	10,000.0
Bond paper Special Quality, 81/2" x 13", Subs. 24,	ream	160.00	30		20	0			3,200.00	10	1,600.00	4,800.0
PAPER, copy paper, A4 S20, 80 gsm	ream	170.00	55		20		5		4,250.00	30	5,100.00	9,350.0
Staple wire, heavy duty, 23/13, use with heavy duty staplers, metal, non- rush chisel point, 0.60mm thickness, 13mm width, 13mm length	box	35.00	3		/3				105.00			105.0
STAPLE WIRE, No. 35, staple size 26/6	box	50.00	3							3	150.00	150.0
ototal									16,695.85		15,864.97	31,642.72
COMMON STAPLER,	OFFIC	CE EQU	IPM	ENT							10,004.01	31,042.72
	piece	108.66	6				3		325.98			325.98
Post-it Flag, Sign Here 25 x43mm	set	150.00	3							3	450.00	450.00
Post-it Flag, 50 Flags 25 x 43mm	set	120.00	3							3	360.00	240.00



Extension outlet with switch, 5m,5pcs	piece	1,500.00	5		5	/				7,500.00				7,500.00
Nylon cable tie 2.5 x 100 mm (4") 100 pcs per pack	pack	200.00	2								2		400.00	400.00
Nylon cable tie 2.5 x 100 mm (8") 100 pcs per pack	pack	250.00	2								2		500.00	500.00
Electric Fan, Standard STS18 18" Stand Fan (Black),2pcs	piece	1,500.00	2								2		3,000.00	3,000.00
Electric,Cordles s Screwdriver,10 .8 volts, Variable speeds to 600 rpm,8 clutch settings,Work light: no, 11 5/8 in. long, 2.5 lb.	set	8,000.00	1								1		8,000.00	8,000.00
CORK BOARD- 90CM X 120CM,2pcs	piece	1,200.00	1								1		1,200.00	1,200.00
RJ45 Connector (100pcs)	box	250.00	1								1		250.00	250.00
360-Degree Camera, 360 Fly 4K	piece	14,999	2								2		29,998.00	29,998.00
Laser pointer for powerpoint presentation	piece	500.00	2		2					1,000.00				1,000.00
Subtotal										8,825.98			44,158.00	52,863.98



Office Equ	uipme	ent, furi	niture	s, and	Acce	ssories						e indicate pri	A POLYMENT		
Freestanding table,4sets	set	10,000	A			4				4	0,000			Allection is	40.000.0
Subtotal										40.0	000.00				40,000.0
Computer	Sup	plies								10,	00:00				40,000.00
Ink Cartridge HP 685, Black	Cart	364.00	2			1				36	64.00	1		364.00	728.00
Ink Cartridge HP 685, Magenta	Cart	355.68	2			1				35	55.68	1		355.68	711.30
Ink Cartridge HP 685, rellow	Cart	239.20	2		,	1				23	39.20	1		239.20	478.40
Ink Cartridge HP 685, Cyan	Cart	239.20	2			1	-			23	39.20	1		239.20	478.40
Subtotal										1,1	198.08			1,198.08	2,396.16
TB External	Equi	pment	ind A	ccess	ories										
lard drive	piece	2,000.00	1							1		1		2,000.00	2,000.00
SB Hub (4 ort),3.0, 6pcs	piece	350.00	6			6				2	2,100.00				2,100.00
O-meter RCA ables	roll	1,500.00	1									1		1,500.00	1,500.00
.3 mm jack to CA (stereo) old	piece	150.00	2									2		300.00	1,500.00



32GB 2 in 1 OTG Dual Drive M3.0 USB 3.0 for PC and Android OTG Devices,4pcs	piece 1,000.00 4	4				4,000.00				4,000.00
Window Track cleaner Computer Window Cleaning Brush Groove Keyboard Nook Cranny Dust Shovel Blue							1		400.00	400.00
Subtotal						6,100.00			4,200.00	10,300.00
Overall to	otal				MITTER DE	74,999.01			79,921.05	154,920.06
C. Other Exp	enses									
Traveling Expenses	48 232	5000	10 000	5000	5,000	25,000.00	13,232	10,000	23,232.00	48,232.00
Communica tion expenses (4G Pocket WIFI Open line X-Wifi (Plan @	56 000	8000	8 000	10 000	10,000	36,000.00	10,000	10,000	20,000.00	56,000.00
Representat ion Expenses	80 000	10 000	10 000	10 000	10,000	40,000.00	20,000	20,000	40,000.00	80,000.00
Transportati on and delivery expenses	46 000	5 000	5 000	6000	10,000	26,000.00	10,000	10,000	20,000.00	46,000.00



Other Professional Services		100 000			50 000		50,000.00	50,000	50,000.00	100,000.00
Subtotal							177,000.00		153,232.00	330,232.00
D. Printing				No. of the						000,202.00
Library System Development Documentatio n		20,000				10,	10,000.00	10,000	10,000	20,000.00
Library System Manual of Operation		25,000				10		15,000	15,000	25,000.00
Library brochure/flyer s		15,000				5,00	5000.00	10,000	10,000	15,000.00
Subtotal							25,000.00		35,000	60,000.00
Total MOOE		TI AV					276,999.01		268,153,05	545,152.06
E. EQUIPMEN	11 00	ILAY								
Two (2) Local host server for SLIMS, 32 TB	unit 2	25 0000 2	2				500, 000.00			500,000.00
One (1) Network- Attached Storage (NAS) 14 terabites	unit 3	350,000 1	1				350, 000.00			350,000.00
Seven (7) STARBOOKS Server with pod	unit 5	51 000 7	7				357, 000.00			357,000.00
One (1) unit laptop	unit 5	55 000 1	1				55, 000.00			55,000.00



erall Total	1,721,000	268,153.05	1,721,000.00
otal Capital Outlay	4.724.000	The state of the s	
Nine (9) Desktop Romputers, IC; CPU, 4C GPU, 8GB GDRAM, IdoGB HDD, Idonitor	459, 000.00		459,000.00

^{*}Other categories that are not indicated herein

We hereby warrant that the total amount reflected in this One Year Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the project.

Prepared by:

2 4 4 2

Noted by:

Approved by:

NELLY B. AGPAWA End-User

Chief, IRA

Date Prepared: 9 October 2017

OIC, Office of the Director

dr.

^{**}Prices are FOB Manila/Applicable for items under A.