

REPORT ON AGEING OF CASH ADVANCES
AS OF November 30, 2019

Agency Name : SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE
Agency Code : 190190000000

Account Title Advances to Special Disbursing Officer /
Advances to Officers and Employees
Account Code '13901030 / 19901040

NAME	DATE GRANTED	PARTICULARS	REFERENCE LDDAP#	TOTAL AMOUNT	AMOUNT DUE				REMARKS	
					Less than 30 days	31-60 days	61-365 days	Over 1 year		
Benedict P. Cagaanan	9/12/2019	For the implementation of the "Promotion and Souvenir Program for the 2019 Regional Science and Technology Week (RSTW).	184-09-0218-2019	75,000.00		75,000.00			on-going	
Benedict P. Cagaanan	10/30/2019	Pre-travel allowance to participate in the 9th Beijing Science Festival: The International Science Exhibition in Beijing, China on November 1-7, 2019.	101-10-433-2019	1,800.00		1,800.00			Liquidation received 12/5/2019	
Alan C. Taule	10/30/2019	Pre-travel allowance to participate in the 9th Beijing Science Festival: The International Science Exhibition in Beijing, China on November 1-7, 2019.	101-10-433-2019	1,800.00		1,800.00			Liquidation received 12/5/2019	
Irene A. Brillo	11/21/2019	Pre-travel allowance to Taiwan to conduct benchmarking activities with International Libraries recognized for its excellent services, processes and strategies under STARBOOKS project from November 25-28, 2019	101-11-483-2019	29,501.96	29,501.96					
Marievic V. Narquita	11/21/2019	Pre-travel allowance to Taiwan to conduct benchmarking activities with International Libraries recognized for its excellent services, processes and strategies under STARBOOKS project from November 25-28, 2019	101-11-483-2019	29,501.96	29,501.96					
TOTAL					137,603.92	59,003.92	78,600.00	-	-	

Prepared by:


JEAN B. ARABES
Administrative Officer IV

Certified Correct:


CECILLE ROSE R. SUÑGA
Accountant III
12/11/19

Approved by:


ARLENE E. CENTENO
Chief-FAD


RICHARD P. BURGOS
Director

Verified by:


JAZZMINE A. ABELLO
Audit Team Leader 12/11/19