



27 September 2019

ATTY. ROWENA CANDICE M. RUIZ
Executive Director IV
Technical Support Office
Government Procurement Policy Board
Unit 2506 Raffles Corporate Center
F. Ortigas Jr. Rd., Pasig City

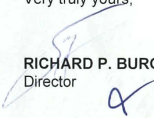
Attention: Monitoring Division

Dear Exec. Dir. Ruiz:

We are pleased to submit the SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE'S (DOST-STII) **Annual Procurement Plan for FY 2020**

Thank you.

Very truly yours,


RICHARD P. BURGOS
Director

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Technical Support Office



Department of Science and Technology - Science and Technology Information Institute (DOST-STII) Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Project)
					Ads/Post of (IBREI)	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Travelling Expenses Local Foreign	CRPDIRADIFAD CRPDIRADIFAD		Agency to Agency Agency to Agency					GAA	2,380,000.00	2,380,000.00		
									GAA	170,000.00	170,000.00		
2	Training and Seminars Expenses	CRPDIRADIFAD		Small Value Procurement	Based on the training schedules or as need arises				GAA	1,670,000.00	1,670,000.00		
3	Supplies and Materials Expenses Office Supplies ICT Other Supplies Fuel, Oil and Lubricant Books and References	CRPDIRADIFAD/DOSTV CRPDIRADIFAD/DOSTV STII FAD/STARBOOKS/DOSTV IRAD		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement					GAA	2,021,000.00	2,021,000.00		
									GAA	960,000.00	960,000.00		
									GAA	3,388,000.00	3,388,000.00		
									GAA	320,000.00	320,000.00		
									GAA	1,000,000.00	1,000,000.00		
4	Utility Expenses Electricity Water	FAD/DOSTV FAD/DOSTV		Direct Contracting Direct Contracting					GAA	2,130,000.00	2,130,000.00		
									GAA	91,000.00	91,000.00		
5	Communication Expenses Postage and Deliveries Landline Mobile Internet	CRPDIRADIFAD/DOSTV CRPDIRADIFAD CRPDIRADIFAD/DOSTV CRPDIRADIFAD/DOSTV		Direct Contracting Direct Contracting Direct Contracting					GAA	188,000.00	188,000.00		
									GAA	310,000.00	310,000.00		
									GAA	512,000.00	512,000.00		
									GAA	325,000.00	325,000.00		
6	Cable TV Subscription	CRPDIRADIFAD		Direct Contracting				GAA	56,000.00	56,000.00			
7	Professional Services Auditing Services Janitorial Services Security Services Legal Services Labor and Wages Other Professional Services Survey Commissioning Audit Surveillance	STII STII STII STII STII STII STII		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement					GAA	40,000.00	40,000.00		
									GAA	1,050,000.00	1,050,000.00		
									GAA	1,025,000.00	1,025,000.00		
									GAA	263,000.00	263,000.00		
									GAA	7,399,000.00	7,399,000.00		
									GAA	5,222,000.00	5,222,000.00		
									GAA	1,000,000.00	1,000,000.00		
									GAA	60,000.00	60,000.00		
8	Repair and Maintenance Building Office Equipment ICT Equipment Motor Vehicle Furniture and Fixtures Machines	STII CRPDIRADIFAD CRPDIRADIFAD FAD CRPDIRADIFAD CRPDIRADIFAD		Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement Small Value Procurement					GAA	375,000.00	375,000.00		
									GAA	5,000.00	5,000.00		
									GAA	5,000.00	5,000.00		
									GAA	300,000.00	300,000.00		
									GAA	30,000.00	30,000.00		
									GAA	5,000.00	5,000.00		
9	Advertising Expenses	FAD/DOSTV/CRPD		Competitive Bidding				GAA	9,550,000.00	9,550,000.00			


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					Ads/Post of (B)REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10	Printing and Publication Expenses Printing of STII Publication CY 2020		CRPD	Competitive Bidding					GAA	1,810,000.00	1,810,000.00		STII Publication includes: S&T Post, S&T Digest and Balitang RapiDOST
	Printing of STII 2019 Annual Report		CRPD	Small Value Procurement					GAA	150,000.00	150,000.00		
	Printing of Phil. Science of Journal (regular issue)		CRPD	Small Value Procurement					GAA	700,000.00	700,000.00		
	Other Printing and Publication expenses		STII	Small Value Procurement					GAA	136,000.00	136,000.00		
11	Representation Expenses		DOST-STII	Competitive Bidding	To be available/ procured as the need arises				GAA	6,042,000.00	6,042,000.00		
12	Equipment Rental Expenses		CRPD/IRAD/FAD	Small Value Procurement	To be available/ procured as the need arises				GAA	765,000.00	765,000.00		
13	Motor Vehicle Rental Expenses		STII	Small Value Procurement	To be available/ procured as the need arises				GAA	435,000.00	435,000.00		
14	Other Subscription Expenses		STII	Small Value Procurement	To be available/ procured as the need arises				GAA	92,000.00	92,000.00		
15	Other MOOE		CRPD/IRAD/IOD	Small Value Procurement	To be available/ procured as the need arises				GAA	684,000.00	684,000.00		
16	Extra-ordinary & Miscellaneous Expenses		FAD		To be available/ procured as the need arises				GAA	118,000.00	118,000.00		
17	Tax, Duties and Licenses		FAD		To be available/ procured as the need arises				GAA	5,000.00	5,000.00		
18	Fidelity Bond Premium		FAD						GAA	60,000.00	60,000.00		
19	Insurance Expenses		FAD						GAA	70,000.00	70,000.00		
20	Office Equipment		CRPD/IRAD/FAD	Competitive Bidding					GAA	3,780,000.00		3,780,000.00	
21	ICT, Communication and Printing Equipment		DOST-STII	Competitive Bidding					GAA	1,797,000.00		1,797,000.00	
22	Other Machinery and Equipment		CRPD/IRAD/FAD	Competitive Bidding					GAA	200,000.00		200,000.00	
23	Furniture and Fixtures		IRAD	Competitive Bidding					GAA	255,000.00		255,000.00	

TOTAL **58,949,000.00**

Prepared and Consolidated by:


JONA M. BERNAL
 Head, BAC Secretariat
 Administrative Officer V, Property Section

Recommending Approval:


BENEDICTO R. CAGAANAN
 BAC Chairperson

Approved by:


RICHARD P. BURGOS
 Director