

**MEMORANDUM OF AGREEMENT**

KNOW ALL MEN BY THESE PRESENT:

This Memorandum of Agreement (“Agreement”) made and executed on this \_\_\_<sup>th</sup> day of August 2023 at Taguig City, Philippines, by and between:

**DEPARTMENT OF SCIENCE AND TECHNOLOGY**, a National Government Agency duly organized and existing under and by virtue of Executive Order 128 dated 30 January 1987, with principal office address at DOST Compound, General Santos Avenue, Bicutan, Taguig City, Philippines, duly represented herein by its **Undersecretary, MARIDON O. SAHAGUN**, and hereinafter referred to as “**DOST**”;

- and -

**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**, one of the scientific and technical service institutes and was created to provide S&T information services by virtue of Executive Order No. 128, located inside the DOST Compound, General Santos Avenue, Bicutan, Taguig City, duly represented herein by its **Director, RICHARD P. BURGOS**, and hereinafter referred to as “**STII**”.

(DOST and STII are referred to individually as “**PARTY**” and collectively as “**PARTIES**”)

WITNESSETH: THAT

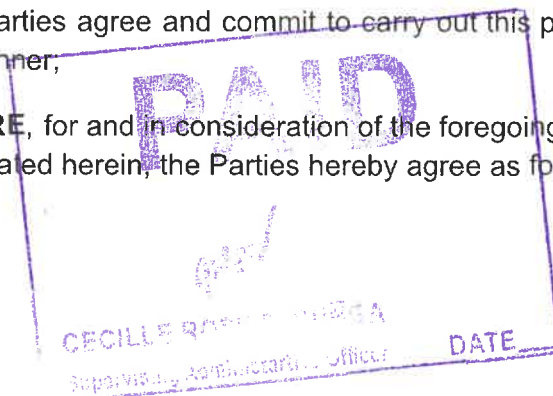
**WHEREAS**, a Congress Introduced Initiative (CII) has been granted in favor of DOST in the 2023 General Appropriations Act (GAA) for the project, “National Youth Science, Technology and Innovation Festival (NYSTIF)”, to craft a science of Olympics for the Filipino youth, and encourage them to love and learn science in general;

**WHEREAS**, DOST has identified the STII as one of the DOST Agencies that will support and contribute to attaining the objectives of the NYSTIF 2023.

**WHEREAS**, STII has the capability and experience to implement and manage the project;

**WHEREAS**, the Parties agree and commit to carry out this project in the most effective and efficient manner;

**NOW, THEREFORE**, for and in consideration of the foregoing premises and of their mutual covenants stated herein, the Parties hereby agree as follows:



## I. PROJECT TITLE

### **National Youth Science, Technology and Innovation Festival (NYSTIF) Promotions Campaign**

The approved project proposal is made part of this Agreement as Annex A.

## II. PROJECT DURATION

The project shall be implemented from August - December 2023. It shall commence on the date specified in the approved line-item budget or immediately upon but not later than one (1) month after the release of funds.

## III. OBJECTIVES

The general objective of the project is to undertake the Promotions Campaign for NYSTIF, create awareness on the value of Science, Technology, Engineering and Math (STEM) education and to communicate science, technology and innovation of DOST programs and projects, products, and services that cater to the students and the youth in general.

Specifically:

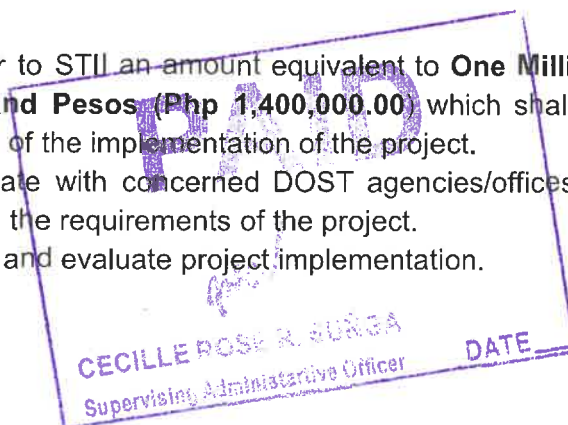
1. Create awareness of NYSTIF as well as DOST programs and projects, products and services that cater to the students and the youth in general through extensive communication campaign using applicable communication tools that include traditional and non-traditional media;
2. Draw participation from NYSTIF's target audiences by making use of non-traditional communication tools or information channels, particularly social media, which is the mode of communication and information gathering used by the target audience; and
3. Create positive experience and engagement among NYSTIF's target audiences on STEM education and on the importance of science, technology, and innovation.

## IV. RESPONSIBILITIES OF THE PARTIES

### 1. DOST shall:

- a. Transfer to STII an amount equivalent to **One Million Four Hundred Thousand Pesos (Php 1,400,000.00)** which shall be used to cover the cost of the implementation of the project.
- b. Coordinate with concerned DOST agencies/offices, as necessary, to address the requirements of the project.
- c. Monitor and evaluate project implementation.

### 2. STII shall:



- a. Take the lead in the implementation of the NYSTIF Promotion Campaign and exert all efforts to attain the objectives of the project;
- b. Undertake/deliver the following project outputs:
  - b.1 Create a strategic communication plan that includes a publicity plan and social media plan for NYSTIF that includes content creation and dissemination using print, radio/TV, online and social media like Facebook, Twitter, Instagram, and website;
  - b.2 Create and produce a thematic audio-visual presentation (AVP) or teaser video for NYSTIF;
  - b.3 Engage media to report and cover the NYSTIF events, the holding of a press conference and creation of media releases by DOST media partners;
  - b.4 Create and design the NYSTIF branding guide that will be applicable for use in different applications (e.g. ID tags, lanyards, programs, tarpaulins, exhibit booths, social media posts and art cards, and promotional giveaways like T-shirts and keychains, and tokens for special guests;
- c. Utilize the funds following applicable government accounting and auditing rules and regulations;
- d. Submit technical/terminal accomplishment/reports, and financial reports on the transferred funds, not later than two (2) months from the end of the project.

**V. EFFECTIVITY AND TERMINATION**

This Agreement shall take effect upon signing by the Parties and shall continue to be in force and effect for a period of five (5) months from effectivity, unless sooner terminated by either or both Parties upon mutual written consent and subject to prior service of a sixty (60) day-written notice or upon the accomplishment of all the identified objectives under this Agreement.

**VI. AMENDMENT OR MODIFICATION**

This Agreement may be modified, altered, or supplemented, subject to the mutual written agreement of Parties.

**VII. SEPARABILITY CLAUSE**

If any provision contained herein will be declared invalid, illegal or unenforceable in any respect under any applicable law or decision of court of competent

**PAID**

CECILLE ROSA M. STIACA  
Supervising Administrative Officer

DATE \_\_\_\_\_

jurisdiction, the validity, legality or enforceability of the remaining provisions shall not be affected or impaired in any way.


**IN WITNESS WHEREOF**, this Agreement has been executed on behalf of the Parties by their duly authorized representatives as of the date and in the place first written above.

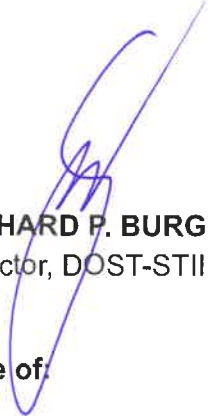
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**

**SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE**


By:


By:

  
**MARIDON O. SAHAGUN**  
Undersecretary, DOST

  
**RICHARD P. BURGOS**  
Director, DOST-STII

Signed in the presence of:

  
**RACQUEL P. ALVENDIA**  
Director, DOST-FMS

  
**RODOLFO P. DE GUZMAN**  
OIC, CRPD, DOST-STII

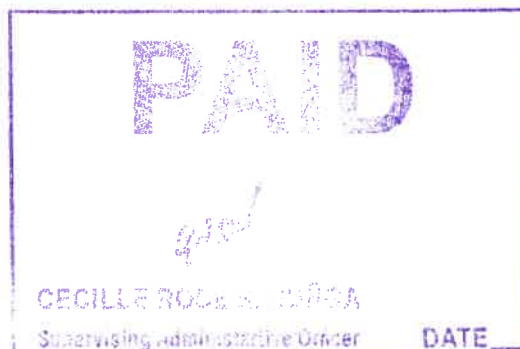
**Certified Funds Available:**

*for: budget*  
**ELISA V. CORPUZ**  
Chief, Budget Division, DOST

*FY 2023 Available Allotment:*  
P 1,400,000.00

*f. Gyanan*  
**HELEN V. GIANAN**  
Chief, Accounting Division, DOST

*ORS No. 02-2021-08-1905*  
*dated 8/29/20 11,400,000.00*



**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
TAGUIG CITY ) SS.

BEFORE ME, a NOTARY PUBLIC, for and in the above-named city, on 12 SEP 2023, personally appeared the following:


Name	Evidence of Identity
MARIDON O. SAHAGUN	DRIVER ID No. 0106 - 000 - 201
RICHARD P. BURGOS	UNION CRN - 7111 - 2886 - 0

who presented documentary evidence of their identity and they acknowledged to me that they voluntarily affixed their signature for the purposes stated in the foregoing Memorandum of Agreement and that the same is their free and voluntary act and deed as well as the free and voluntary act and deed of the entities they respectively represent. This instrument, called the Memorandum of Agreement, consists of five (5) pages, including this page where the Acknowledgement is written, and bears the signature of the aforesaid Parties and their witnesses on each and every page.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at the place and on the date first above written.

Doc. No. 168 ;  
Book No. XV ;  
Page No. 35 ;  
Series of 2023.

  
**ATTY. ISRAEL JACOB R. ZARAGOZA**  
NOTARY PUBLIC  
Roll of Attorney No. 65853  
PTR No. A-5785403; 01/03/2023 TAGUIG  
IBP No. 267847; 01/04/2023 RSM  
MCLE COMPLIANCE No. VII- 0000255  
Appointment No. 43 (2022-2023)  
Valid Until December 31, 2023

**PAID**  
  
**CECILLE ROSE R. DURCA**  
Supervising Administrative Officer  
DATE \_\_\_\_\_