



## NOTICE TO PROCEED

26 January 2021

**MR. BRIAN JOHN V. HERRERA**

General Manager  
MEDIA METER INC.  
3<sup>rd</sup> Floor, Bluepoint Building,  
106 Kamuning Rd., Quezon City  
Tel. No. 441-4496/961-7322 loc.105

**Dear Mr. Herrera:**

The attached Contract of Agreement No. 2021-001 having been approved, notice is hereby given to **MEDIA METER INC.**, that work may commence on the Procurement of **1 Lot Media Monitoring Services** effective three (3) calendar days after the receipt of this notice.

Thus, you shall be responsible for performing the services under the Terms and Conditions of the Contract of Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the DOST-Science and Technology Information Institute (DOST-STII).

Thank you.

Very truly yours,

  
**RICHARD P. BURGOS**  
Director

Conforme :

  
\_\_\_\_\_  
(Representative)

Date : \_\_\_\_\_