



REQUEST FOR QUOTATION (RFQ-2022-007)

1. The **DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (DOST-STII)**, through its Bids and Awards Committee (BAC), invites PhilGEPS registered suppliers/contractors to submit **quotations** for the project **“Printing of DOST-STII 2021 Annual Report”** with Approved Budget for the Contract (ABC) in the amount of **One Hundred Fourteen Thousand Pesos Only (Php114,000.00)**:

Descriptions	Source of Fund	Approved Budget for the Contract (ABC)
Printing of DOST-STII 2021 Annual Report <i>(Attached technical specifications)</i>	General Appropriations Act FY2022	Php114,000.00

2. Procurement will be conducted through Negotiated Procurement – Small Value Procurement (Sec. 53.9) as prescribed under Rule XVI – Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”.
3. Suppliers/contractors shall submit their quotations on or before **02 March 2022, 10:00 A.M.** at the DOST-STII – BAC Secretariat - Property Section, 2nd Flr. STII Bldg, DOST Complex, Gen. Santos Avenue, Bicutan, Taguig City. Quotations may also be submitted through email at: lechar109@yahoo.com or philip.tumbali@stii.dost.gov.ph.

A copy of your **2021 Mayor's/Business Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. A valid **Certificate of PhilGEPS Registration (Platinum Membership)** may be submitted in lieu of the Mayor's/Business Permit.

4. The DOST-STII reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. DOST-STII further reserves the right to reject any and all proposals, or declare a failure of bidding, or not award the contract, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability in accordance with Republic Act (RA) No. 9184 and its Implementing Rules and Regulations.



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE



ISO 9001:2015
Certificate No. 50500772 QM15

5. For further information, please refer to:

JONA M. BERNAL
BAC Secretariat
Telephone No. 837-2071 loc. 2145


ALAN C. TAULE
BAC Chairperson 

Approved by:


RICHARD P. BURGOS
Director



PRINTING OF THE 2021 DOST-STII PERFORMANCE REPORT

Specifications:


No. of Offset Print: 300 copies plus 4 digital copies
No. of Pages: 84 (+/-) including Cover
Size: 8.5 in x 11 in (17 in by 11 in [spread])
Stocks:
Cover: C2S 200
Inside: C2S 100

with spot UV on all text and design elements on cover and back cover, including logos. With QR on cover.

Cover: Full Color
Inside: Full Color
Processes: CTP, Offset Printing
Binding: Perfect Bind
Delivery Terms: work completed within 15 calendar days upon approval of final proof
Note: Initial proof must be submitted two (2) days after pick-up of camera-ready file.

Approved Budget: 114,000.00

TECHNICAL WORKING GROUP –Printing of DOST-STII Publications


JAMES B. INTIA
TWG Member


ALLAN MAURO V. MARFAL
TWG Member


RODOLFO P. DE GUZMAN
TWG Chairperson